

Sample Stage I Evaluation Sheet

A/E EVALUATION BOARD EVALUATION SHEET STAGE I – PORTFOLIO EVALUATIONS

PROJECT: _____ DESIGN FIRM: _____

LOCATION: _____ LEAD DESIGNER: _____

DATE: _____ A/E EVALUATION BOARD MEMBER: _____

Value	CATEGORY						Score
		POOR	FAIR	GOOD	VERY GOOD	EXCELLENT	
1	2	3	4	5			
35	DESIGN FIRM: PAST DESIGN PERFORMANCE						
	Projects demonstrate creativity, clear design approach, and are sensitive to context.						
	Projects have received design awards.						
	Projects demonstrate understanding of client budget and program.						
25	PHILOSOPHY AND DESIGN INTENT						
	Generally indicates flexible and imaginative attitude toward design within the constraints of various public and private projects.						
	Specifically recognizes unique aspects of the project and indicates a way for good design to solve a critical problem.						
25	LEAD DESIGNER'S PORTFOLIO						
	Designs demonstrate innovative and creative approaches to solving functional program requirements.						
	Designs demonstrate a response to specific client requirements and criteria.						
	Designs demonstrate a consistently high level of exploration, rigor and personal commitment to design excellence.						
15	LEAD DESIGNER'S PROFILE						
	Credentials are complete (education, work history) and all time periods registered.						
	Demonstrates a history of dedication to clients with complex building projects.						
Total Score							

COMMENTS: